### MORTGAGE LOAN APPLICATION CHECKLIST

## Our Goal is to... **KEEP IT SIMPLE**.

Thank you for this opportunity to serve you!

# GET IT DONE.

We will close your loan as soon as possible, so you can get back to living life.

OWN IT.

We strive to be your bank for life. This encourages us to not only plan for this loan but what your plans are for the future.



#### ALL BORROWERS

- Funds for credit report
  (\$95.95 if single applicant or \$191.65 if joint applicant)
- $\Box$  Valid photo ID, date of birth, & SSN
- Last two months of all financial statements. (checking, savings stock, mutual funds, IRAs, or other liquid asset accounts)
- Landlord contact information (if renting)
- Copy of fully executed sales contract, if available
- Copy of canceled earnest money check, if purchasing
- Documentation on any additional source of income to be used in qualifying, if applicable.

#### SALARIED BORROWERS

Pay stubs for the past 30 days

W-2's & federal tax returns for the past 2 years (include all schedules in return)

#### SELF-EMPLOYED BORROWERS

Federal tax returns for the past 2 years (including all schedules)

- Corporate/partnership tax returns if you own 25% or more
- Year-to-date profit and loss statement & balance sheet

#### ADDITIONAL ITEMS (IF APPLICABLE)

- Final divorce decree, specifically the financial settlement page (including alimony, child support, division of assets/liabilities)
- Documentation pertaining to any resolved/unresolved credit disputes you may have had
- Copy of all bankruptcy papers including discharge (if within 7 years)
- Current homeowners insurance information including agents contact information.

\*Depending upon your situation, we may require more or less documentation

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#### www.theseymourbank.com